FAQ's

How do I create an account?

First time users should click the following link to the Public Health Information Portal login/registration screens where you will be able to register for a new user account. Once registered, you will have the option to start a new data request or logging out of the system.

datarequest.dph.ga.gov

Do I have to be an employee of the Department of Public Health to submit a data request?

No. Anyone can submit a request for data. All data requests will be vetted through the Department of Public Health's HIPAA and IRB officers to determine that we can legally provide the data to the requester.

What is a Principal Investigator?

A Principle Investigator (PI) is the lead scientist for a particular research project. They are most often the recipient of the grant/award funding for the project or can be the lead researcher at an institution that has received a grant or award.

What geographies are available for the Georgia data?

The most common geographies available for release are State, Public Health District, and County. Other geographies may be available and will be determined on a case by case basis.

What does research purpose mean?

The research purpose answers the following questions: Why are you doing this project? What do you hope to learn? What are you seeking to find out? Is there a gap in knowledge that you are hoping to fill?

If I complete the research purpose do I still need to answer the research question?

Yes. The research question states the specific question for your project/study. It will also help the Department of Public Health determine if the variables and data you are requesting are best suited to answer your question of interest.

What does project funding mean?

Project funding is the receipt of a grant, award, or prize monies to conduct a particular research project or study.

What is a data request?

Data request means an inquiry from any person or entity for data or information collected by or housed within the Department that requires compilation or aggregation by DPH staff.

If I have IRB approval from another institution for my project do I need IRB approval from DPH?

Yes. The Georgia Department of Public Health requires an IRB application when a request for data is made which involves research with human subjects. Research or data requests that involve PHI may require IRB review as well.

How many user accounts can I create?

There is no limit to the number of user accounts you can create for the data request systems. However, the best use of multiple user accounts would come from a researcher who has research projects at multiple institutions. If you have multiple projects at one primary institution, creating multiple accounts would not be necessary as you can have multiple data requests for one institution.

Can I receive data by both residence and occurrence?

No. Data can only be provided by either residence (place where one resides) or occurrence (place where event took place). It is important to note that death data can only be provided by residence.

What if I need to make changes to my data request?

You will have access to edit your data request while it is in the "Under Review" by DPH status. Once the request has been approved for processing by the DPH the request becomes "locked" and no further edits will be allowed.

For requests that have associated fees:

Once payment has been received by DPH it will be approved for processing, the request becomes "locked" and no further edits will be allowed.

you will need to submit a new request to make changes after a request has become "locked".

How do I contact DPH regarding my data request?

You can email datarequest@dhr.state.ga.us with questions or concerns. You will receive a response to your email within 24 hrs of receipt, excluding weekends and holidays.

How to submit a recurring data request?

At this time, the recurring request portion of the data request system is not automated. Therefore, a new request will need to be created at the desired time interval to receive the data again.

What data years are available?

The Georgia Department of Public Health has many data years available. The best way to determine the data years available for the particular indicator and/or cause you are requesting would be to check the Online Analytical Statistical Information System (OASIS) by following the link below:

http://oasis.state.ga.us/oasis/

Can I receive my data on a thumb drive, DVD, or CD?

No. The Georgia Department of Public Health provides electronic data file formats to its customers that can be easily uploaded to the customer's account. In the event that a data file is larger than the allowable limit, the customer will be directed to an FTP site where the data can be downloaded securely.

Can I get national data or data from other states from the Georgia Department of Public Health?

No. The Georgia Department of Public Health only collects, prepares, and stores data from the State of Georgia and its 18 Public Health Districts. National data can be obtained through CDC's Wonder by following the link below:

http://wonder.cdc.gov/

What are the next steps after I submit my data request?

After you submit the data request you the primary account holder will receive an email alerting that the request has been received and will be reviewed by the Department. At that point there is nothing else for you to do. There will be periodic email updates advising the primary account holder of where the request is in the system. If the Department has any question or concern they will contact you through the information provided in your request.